



# Little League East Region

January 17<sup>th</sup>, 2023

Shawn Lisee, League President  
Brooklyn Little League | #2071113

RE: Local League Constitution

Shawn,

The attached constitution submitted by the league appears to be in accordance with Little League rules, regulations, and operating policies. The constitution has been placed in the league's file and is now considered the league's official constitution.

Little League recommends that copies of this document be made available to any regular member recognized in good standing by the league. Reference to this document should be included in the notice to members of the annual meeting for reports, election of board members, and any special membership issues that may be scheduled.

This constitution may be amended, repealed, or altered in whole or in part by a majority vote at any duly organized meeting of the members provided notice of the proposed change is included in the notice of such meeting. A draft of all proposed future amendments shall be submitted to Little League East Region for review prior to implementation.

If you have any questions, please direct them to the East Region office.

Thank you for your commitment to the Little League program and best of luck in the upcoming season.

Sincerely,

**Taylor Lipinski**  
East Region Assistant Director  
Little League International



cc:

# BROOKLYN LITTLE LEAGUE, INC.

## CONSTITUTION

League ID # 207-11-13

Adopted February 4, 1997

Amended January 16, 2001

Last Amended December 13, 2022

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## **ARTICLE I - NAME**

The name of this corporation shall be Brooklyn Little League, Inc. (hereinafter referred to as "the League" or "this League").

## **ARTICLE II - OBJECTIVE**

The objective of this non-stock, non-profit, charitable League shall be to implant firmly in the children of Brooklyn, Connecticut the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

To achieve this objective, the League will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501(c)(3) of the Federal Internal Revenue Code, Brooklyn Little League, Inc. shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

# ARTICLE III - MEMBERSHIP

## Section 1 - Eligibility

Any person sincerely interested in active participation to affect the objective of this League may apply to become a member.

## Section 2 - Classes

There shall be the following classes of Members:

- a) **Player Members.** Any player candidate meeting the requirements of Little League Regulation IV who reside within the authorized boundaries of the League shall be eligible to compete for participation. Player Members shall have no rights, duties or obligations in the management or in the property of the League.
- b) **Regular Members.** Any adult person interested in actively furthering the objectives of the League may become a Regular Member of the League upon application for membership (parents and guardians of Player Members are automatically Members and not required to complete an application). The Secretary shall maintain the roll of membership to qualify voting members.

Only Regular Members in good standing are eligible to vote at General Membership Meetings (including the Annual Meeting). All Directors, Officers (an elected position that does not serve on the Board such as the Equipment Manager), Committee Members, Managers, Coaches and other elected or appointed officials must be active Regular Members in good standing.

To be considered a Regular Member in good standing, a Member must attend at least four (4) General Membership or Board Meetings of the League in a fiscal year (beginning with the Annual Meeting). Standing status will carry over from the previous fiscal year for all Regular members (ie. a Regular Member who attends four meetings in a fiscal year will retain that standing for the next fiscal year, regardless of meeting attendance). If a Regular Member does not have standing, voting privileges will be granted at the Member's fourth meeting of the fiscal year.

As used hereinafter, the word "Member" shall mean a Regular Adult Member unless otherwise stated.

## Section 3 - Other Affiliations

Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the League.

Directors, Officers and Committee Members shall not be actively engaged in the promotion and/or operation of any other baseball/softball program.

## **Section 4 - Suspension or Termination**

Membership may be terminated by resignation or action of the Board of Directors as follows:

- a) The Board of Directors, by a two-thirds (2/3) vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class when the conduct of such person is considered detrimental to the best interests of the League and/or Little League Baseball, Incorporated. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.
- b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardians(s) shall also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by a two-thirds vote of those present at any duly constituted meeting (quorum is required).

# **ARTICLE IV - DUES**

## **Section 1 - Player Members**

Dues will not be collected from Player Members.

League By-Laws detail registration fees, and the League will work with families to absorb all or part of registration fees for any player(s) during times of financial hardship.

## **Section 2 - Regular Members**

Dues will not be collected from Regular Members.



# **ARTICLE V - GENERAL MEMBERSHIP MEETINGS**

## **Section 1 - General Membership Meetings**

A General Membership Meeting is any meeting of the membership of the League (including Special General Membership Meetings – see Section 7). A minimum of one per year (Annual Meeting – See Section 6) is required.

League By-Laws prescribe requirements for meetings and dictate meeting details (day, time, etc). Each meeting shall be confirmed at the meeting prior.

Meetings can be held in person or virtually (via Zoom or another comparable platform) at the Board's discretion. Whenever practical, in-person meetings shall also provide a virtual option to encourage and facilitate attendance from Members.

The Manager of each chartered team shall be at each General Membership Meeting or ensure that a coach or representative from that team is present.

The Board of Directors may invite, admit and recognize guests for presentations or comments during meetings.

## **Section 2 - Notice of Meeting**

Notice of each General Membership Meeting shall be delivered electronically to the Members at least seven (7) days in advance of the meeting, setting forth the place, time and purpose of the meeting.

## **Section 3 - Quorum**

At any General Membership Meeting, the presence in person or virtually, or representation by absentee ballot, of one-half (1/2) of Board Members and one-fifth (1/5) of the voting Members (as defined in Article III) shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

## **Section 4 - Voting**

Only Regular Members in good standing (see By-Laws) shall be entitled to make motions and vote at General Membership Meetings. Except as otherwise provided in this Constitution, the act of the majority of the Members present at a meeting at which a quorum is present shall be the action of the League.

## Section 5 - Absentee Ballot

For the expressed purpose of accommodating a Regular Member in good standing who cannot attend the Annual Meeting, or any General Membership Meeting at which new Board members will be elected, an absentee ballot may be requested and obtained from the Secretary of the League. The absentee ballot shall be properly completed, signed and returned in a sealed envelope to the Secretary prior to the date of the election. The Secretary shall present all absentee ballots to the Election Chairman (appointed at the meeting) on the date of the meeting, prior to the voting portion of the election process.

## Section 6 - Annual Meeting

The Annual Meeting of the Members of the League shall be held the third Tuesday of October each year for the purpose of electing the Board of Directors, receiving reports, reviewing the Constitution and By-Laws, appointing Officers and Committees, and for the transaction of such business as may properly come before the meeting.

The Membership shall receive at the Annual Meeting of the Members of the League a report, verified by the President and Treasurer, or by a majority of the Directors, showing:

- a) The condition of the League, to be presented by the President or his/her designate;
- b) A general summary of funds received and expended by the League for the previous year, the amount of funds currently in possession of the League, and the name of the financial institution in which such funds are maintained;
- c) The whole amount of real and personal property owned by the League, where located, and where and how invested;
- d) For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made;
- e) The names of the persons who have been admitted to regular membership in the League during such year. This report shall be filed with the records of the League and entered in the minutes of the proceedings of the Annual Meeting.

A copy of such report shall be forwarded to Little League International.

At the Annual Meeting, the Members shall determine the number of Directors to be elected for the ensuing year and shall elect such number of Directors. The number of Directors elected shall not be less than seven (7).

The election of the Board of Directors shall be conducted in accordance with the Local League Election Procedures detailed in the Little League Baseball Rulebook. However, with the League being a small organization and a limited number of volunteers, it may be necessary to elect a number of managers and coaches that ultimately exceeds a minority of the total Board members. The Nominating Committee will strive to identify volunteers who are not managers or coaches to ensure the number does not exceed a minority of the total Board members, whenever practical.

After the Board of Directors is elected, the Board shall meet to elect Directors to specific Board positions. After the election, the Board of Directors shall assume the performance of its duties immediately. The Board's term of office shall continue until its successors are elected and qualified under this section.

The Board of Directors shall include, at a minimum, the President, Vice President, Treasurer, Secretary, Player Agent, Safety Officer and Coaching Coordinator. The Board shall also include a minimum of one manager and one volunteer umpire.

### Section 7 - Special General Membership Meetings

Special General Membership Meetings of the Members may be called by the Board of Directors or by the President or Secretary at their discretion. Upon the written request of five (5) Members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled to take place not less than fourteen (14) days after the request is received by the President or Secretary.

### Section 8 - Rules of Order

Robert's Rules of Order shall govern the proceedings of all meetings, except where same conflicts with the Constitution or By-Laws of the League.

# **ARTICLE VI - BOARD OF DIRECTORS**

## **Section 1 - Authority**

The management of the property and affairs of the League shall be vested in the Board of Directors.

## **Section 2 - Increase in Number**

The number of Board of Directors so fixed at the Annual Meeting may be increased at any General Membership Meeting or Special Meeting of the Members. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent General Membership Meeting. All elections of additional Directors shall be by majority vote of all Regular Members present or represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election meeting.

## **Section 3 - Vacancies**

If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular meeting or at any special meeting called for that purpose.

## **Section 4 - Board Meetings, Notice, Quorum and Action**

Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and on such days thereafter as shall be determined by the Board. All meetings of the Board of Directors are open to Members and the public. Issues involving discipline and sensitive matters may be discussed in closed session at the discretion of the President.

- a) The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of three (3) Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.
- b) Notice of each Board Meeting shall be given by the Secretary electronically to each Director and the Members at least seven (7) days before the time appointed for the meeting.
- c) One-half (1/2) of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.
- d) Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors; however, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board Meetings.

- e) Except as otherwise provided in this Constitution, the act of the majority of the members of Board Members present at a meeting at which a quorum is present shall be the action of the League.

### Section 5 - Duties and Powers

The Board of Directors shall have the power to appoint such standing Committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board may adopt such rules and regulations for the conduct of its meetings and the management of the League as it may deem proper, provided such rules and regulations do not conflict with this Constitution.

The Board shall have the power by a two-thirds (2/3) vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Committee Member of the League in accordance with the procedure set forth in Article III, Section 4 (a, b).

### Section 6 - Restrictions

As of 2021, the Player Agent is no longer restricted from managing, coaching or umpiring in his/her respective division. Additionally, the President and Player Agent are now eligible for selection by the Board of Directors to coach or manage a tournament team with written approval from the District Administrator.

### Section 7 - Incumbent Director Responsibilities

In all cases, the incumbent Directors shall ensure a smooth transition to any newly elected Directors. Incumbent Directors are prohibited from withholding essential League information. Any and all banking materials, online logins and passwords, keys, records, and any other pertinent League property shall immediately be transferred at the Annual Meeting. Incumbent Directors shall make themselves available to answer questions and ensure new Directors fully understand their respective responsibilities. The incumbent President is ultimately responsible for the transition to a newly elected Board of Directors.

### Section 8 - Rules of Order for Board Meetings

Robert's Rules of Order shall govern the proceedings of all meetings, except where same conflicts with the Constitution or By-Laws of the League.

# **Article VII - Duties and Powers of the Board**

## **Section 1 - Appointments**

The Board of Directors may appoint such other Officers or Agents as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed Officers or Agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.

## **Section 2 - President**

The President shall:

- a) Conduct the affairs of the League and execute the policies established by the Board of Directors;
- b) Present a report of the condition of the League at the Annual Meeting;
- c) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the League;
- d) Be responsible for the conduct of the League in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to the League by that organization;
- e) Designate in writing other Officers, if necessary, to have power to make and execute for/and in the name of the League such contracts and leases they may receive and which have had prior approval of the Board;
- f) Investigate complaints, irregularities and conditions detrimental to the League and report thereon to the Board of Directors as circumstances warrant;
- g) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof;
- h) With the assistance of the Player Agent, examine the application and support proof-of-age documents of every player candidate and certify to residence or school enrollment, and age eligibility before the player may be accepted for tryouts and selection;
- i) Complete the required background checks per Little League Regulation I (b) and I (c) 8 & 9; or delegate this responsibility to the league's Safety Officer, or other designated Board member.

## **Section 3 - Vice President**

The Vice President shall:

- a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President shall have all the powers of that office;
- b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.

## Section 4 - Secretary

The Secretary shall:

- a) Be responsible for recording the activities of the League and maintain appropriate files, mailing lists and necessary records;
- b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors;
- c) Maintain a list of all Regular Members, Directors, Officers and Committee members and give notice of all meetings of the League, the Board of Directors and Committees;
- d) Draft an agenda for each meeting of the Members and the Board of Directors, to be approved by the President and distributed to the Members prior to the meeting.
- e) Keep the minutes of the meetings of the Members and the Board of Directors, and cause them to be recorded in a book kept for that purpose. All minutes of the meetings will be posted on the League website, so as to be viewable by the Members and the public;
- f) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed;
- g) Notify Members, Directors, Officers and Committee members of their election or appointment.

## Section 5 - Treasurer

The Treasurer shall:

- a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors;
- b) Receive all moneys and securities, and deposit same in a depository approved by the Board of Directors;
- c) Keep records for the receipt and disbursement of all moneys and securities of the League, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures;
- d) Prepare a monthly financial report to the Board of Directors and Members, to include monthly deposits and debits detailing concessions, equipment, facilities, sponsorship, marketing and any other pertinent revenue/expenses;
- e) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting;
- f) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League International.

## Section 6 - Player Agent

The Player Agent shall:

- a) Record all player transactions and maintain an accurate and up-to-date record thereof;
- b) Receive and review applications for player candidates and assist the President in verifying residence or school enrollment and age eligibility;
- c) Conduct the tryouts, player draft and all other player transaction or selection meetings, including tournament team voting;
- d) Prepare the Player Agent's list;
- e) Prepare for the President's signature and submission to Little League International, team rosters, including players claimed, and the tournament team eligibility affidavit;
- f) Notify Little League International of any subsequent player replacements or trades

## Section 7 - Safety Officer

The Safety Officer shall:

- a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for children and all participants of Little League;
- b) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting. NOTE: In order to implement a safety plan using education, compliance and reporting, the following suggestions may be utilized by the Safety Officer:
  - 1. Education - Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers;
  - 2. Compliance - Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities;
  - 3. Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available;
  - 4. Background Checks - If the League President so designates, the Safety Officer will complete the required background checks per Little League Regulation I (b) and I (c) 8 & 9.

## Section 8 - Coaching Coordinator

The Coaching Coordinator shall:

- a) Represent coaches/managers in the league;
- b) Present a coach/manager training budget to the Board;
- c) Gain the support and funds necessary to implement a league-wide training program;
- d) Order and distribute training materials to players, coaches and managers;
- e) Coordinate mini-clinics as necessary;
- f) Serve as the contact person for Little League International.



## Section 9 - League Information Officer

The League Information Officer shall:

- a) Set up and manage the League's official website (site authorized by Little League International);
- b) Set up online registration and ensure player, manager, and coach data is uploaded to the Little League Data Center;
- c) Assign online administrative rights to other local volunteers;
- d) Encourage creation of team web sites to managers, coaches, and parents;
- e) Ensure that league news and scores are updated online on a regular basis;
- f) Collect, post, and distribute important information on league activities including direct dissemination of fund-raising and sponsor activities, the district, the public, league members, and the media;
- g) Serves as primary contact person for Little League regarding optimizing use of the Internet for league administration and for distributing information to league members and to Little League Baseball, Incorporated.

## Section 10 - Marketing/Public Relations Manager

The Marketing/Public Relations Manager shall:

- a) Oversee new player recruitment efforts;
- b) Develop and maintain a league marketing plan focused on player recruitment and retention;
- c) Oversee efforts to market new divisions of play and initiatives offered by the league;
- d) Work with local media to promote the interests of Little League;
- e) Coordinate efforts to make the local league visible in the community year-round.

## Section 11 - Sponsorship/Fundraising Manager

The Sponsorship/Fundraising Manager shall:

- a) Solicit and secure local sponsorships to support league operations;
- b) Collect and reviews sponsorship and fundraising opportunities;
- c) Organize and implement approved league fundraising activities;
- d) Coordinate participation in fundraising activities;
- e) Maintain records of monies secured through sponsorship and fundraising initiatives;
- f) Ensure regulation and policies related to sponsorships and fundraising are followed.

## Section 12 - Concessions Manager

The Concessions Manager shall:

- a) Maintain the operation of concession facilities;
- b) Organize the purchase of concession products;
- c) Be responsible for the management of the concession sales at league events;
- d) Schedule volunteers to work the concession booth during league events;

- e) Collect and review concession-related offers, including discounts and bulk-purchasing opportunities;
- f) Organize, tally, and keep records of concession sales and purchases.

### Section 13 - Umpire-in-Chief (UIC)

The Umpire-in-Chief shall:

- a) Serve as coordinator of the League umpire program;
- b) Advise the President on the League umpire program;
- c) Recommend volunteer umpires to the President to serve the League during the regular season;
- d) Recruit, review, and retain volunteer umpires;
- e) Establish and implement an umpire training program for volunteer umpires consistent with Little League guidelines;
- f) Communicate rule changes to League volunteer umpires, managers, and coaches;
- g) Recommend tournament-worthy umpires to the District Umpire Consultant;
- h) Attend umpire training programs at the district, state, and region levels.

## **Article VIII - Other Committees and Board Positions**

### **Section 1 - Nominating Committee**

The Board of Directors *shall* appoint a Nominating Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and consider eligible candidates and submit at the Annual Meeting a slate of candidates for the Board of Directors. The Committee shall also submit for consideration by the Board of Directors a slate of Officers and Committee Members.

### **Section 2 - Membership Committee**

The Board of Directors may appoint a Membership Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall receive the names of prospective Regular Members, investigate for eligibility and recommend those qualified for election at the annual, regular or any special meeting of the Members or the Board of Directors.

### **Section 3 - Finance Committee**

The Board of Directors may appoint a Finance Committee consisting of not less than three (3) nor more than five (5) Directors. The Treasurer shall be an ex-officio member of the Committee. The Committee shall investigate ways and means of financing the League, including team sponsorships, and submit recommendations.

### **Section 4 - Building and Property Committee**

(May be combined with Grounds Committee) The Board of Directors may appoint a Building and Property Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and recommend available, suitable sites and plans for development, including ways and means, the latter in cooperation with the Finance Committee. It shall be responsible for repair and improvement recommendations, other than normal maintenance, and supervise the performance of approved projects.

### **Section 5 - Grounds Committee**

(May be combined with Building and Property Committee) The Board of Directors may appoint a Grounds Committee which shall be responsible for the care and maintenance of the playing field(s), buildings and grounds. It shall operate within the amount appropriated in the approved budget for that purpose.

### **Section 6 - Playing Equipment Committee**

The Board of Directors *shall* appoint a Playing Equipment Committee which shall secure bids on needed supplies and equipment and make recommendations for their purchase to the Board.

The Committee shall be responsible for the proper issuance of such supplies and equipment and for the repair, cleaning and storage thereof at the close of the season.

### Section 7 - Managers Committee

The Board of Directors *shall* appoint a Managers Committee consisting of three (3) Directors. The Committee shall interview and investigate prospective managers and coaches, including those for the Minor League teams, and recommend acceptable candidates to the President, for appointment and subsequent approval by the Board of Directors. It shall, during the playing season, observe the conduct of the managers and coaches and report its findings to the President of the League. It shall, at the request of the President or Board of Directors, investigate complaints concerning managers and coaches and make a report thereof to the President or Board of Directors as the case may be.

### Section 8 - Umpire Committee

The Board of Directors may appoint an Umpire Committee consisting of three (3) Directors and other appointed Regular Members. The President shall be chairman of any such Committee. The Committee shall recruit, interview and recommend to the President for appointment a staff of umpires, including a UIC and replacements. When appointed, the staff of umpires shall be under the personal direction of the President, assisted by the UIC who shall train, observe and schedule the staff.

### Section 9 - District Committee

The Board of Directors may appoint a District Committee consisting of the President as chairman and two (2) other Directors. The Committee shall assist the District Administrator in interleague district functions including the selection of members of the District Administrator's Advisory Committee and the selection of tournament sites and area tournament directors.

### Section 10 - Auditing Committee

The Board of Directors *shall* appoint an Auditing Committee consisting of three (3) Directors. The President, Treasurer or signatories of checks are not eligible. The Committee will review the League's books and records annually prior to the Annual Meeting and attach a statement of its findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board of Directors or Membership, secure the services of a Certified Public Accountant to accomplish such review.

### Section 11 - Minor League Committee

The Board of Directors may appoint a Minor League Committee consisting of three (3) Directors. The Chairman of the Committee shall be the Minor League Vice President and be responsible to the President for the proper conduct of the Minor League operation.

## Section 12 - Other Committees and Board Positions

The Board of Directors may appoint a Committee consisting of three (3) Directors, the Chairman of the Committee or add Board positions for the specific purpose of fulfilling a need that is presently not addressed, or accounted for, by an existing Committee.

## **ARTICLE IX - AFFILIATION**

### **Section 1 - Charter**

The League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

### **Section 2 - Rules and Regulations**

The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

### **Section 3 - Local Rules, Ground Rules and/or By-Laws**

The local rules, ground rules and/or By-Laws of this League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or By-Laws of this League shall expire at the end of each fiscal year, and are not considered part of this Constitution. (See Article XI, Section 7 for fiscal year of this league.)

# **ARTICLE X - FINANCIAL AND ACCOUNTING**

## **Section 1 - Authority**

The Board of Directors shall decide all matters pertaining to the finances of the League, and it shall place all income in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

## **Section 2 - Contributions**

The Board shall not permit the contribution of funds or property to individual teams, but shall solicit funds for the common treasury of the League, thereby discouraging favoritism among teams and to endeavor to equalize the benefits of the League.

## **Section 3 - Solicitations**

The Board shall not permit the solicitation of funds in the name of Little League Baseball, Incorporated unless all of the funds so raised be placed in the League treasury.

## **Section 4 - Disbursement of Funds**

The Board shall not permit the disbursement of League funds for other than the conduct of Little League activities in accordance with the rules, regulations, and policies of Little League Baseball, Incorporated. All disbursements shall be made by check, or league credit or debit card. All checks shall be signed by the League Treasurer and such other officer or officers, or person or persons, as the Board of Directors shall determine.

## **Section 5 - Financial Transparency**

No Board Member authorized to disburse funds may be the spouse or family relative of the President or Treasurer or have direct access to League funds (nor may the President and Treasurer be spouses or family relatives of one another). The use of a League credit or debit card is permitted, given that the card is returned to the President, Treasurer or Chairman of the Audit Committee with receipt for all purchases made within three (3) days of the purchase date. If the league credit or debit card is used for an online purchase, the receipt for all purchases must be provided to the Treasurer within one (1) day of the purchase date. The league credit card or debit card shall never be used for cash withdrawals.

In all cases, receipts for any items purchased with League funds must be itemized. If the vendor does not provide an itemized breakdown on the receipt, the purchaser shall ensure the Treasurer is provided with an itemized breakdown when submitting the receipt. The Treasurer is not relieved of this requirement for any purchases he/she makes with League funds.

### Section 6 - Compensation

No Director, Officer or Member of the League shall receive, directly or indirectly, any salary, compensation or emolument from the League for services rendered as Director, Officer or Member.

### Section 7 - Deposits

All moneys received, including sponsorship and fundraising, shall be deposited to the credit of the League at Berkshire Bank, located at 536 Providence Road, Brooklyn, CT.

### Section 8 - Fiscal Year

The fiscal year of the League shall begin on the first day of October and shall end on the last day of September.

### Section 9 - Distribution of Property Upon Dissolution

Upon dissolution of the League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the League to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501-(c)-(3) of the Internal Revenue Code or any future corresponding provision.



## **ARTICLE XI - AMENDMENTS**

This Constitution may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members, provided notice of the proposed change is included in the notice of such meeting. Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

This Constitution was approved by the League Membership on 12/13/2022  
Date

President's Name (Printed): Shawn J. Lisee

President's Signature: Shawn J. Lisee Date: 12/13/2022

Little League ID Number: 207-11-13

Federal ID Number: 06-1361202

Make one copy for the District Administrator and copies for the League. Send original to East Region Headquarters, Bristol, CT. This League's Constitution on file at Regional Headquarters (most recently-accepted copy) is the official Constitution of this League.

Little League Baseball, Incorporated does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference or religious preference.